



Application for the Position of 'Manager-Training' (ব্যবস্থাপক-প্রশিক্ষণ), Palashipara Samaj Kallayan Samity, Meherpur

◇**As Cover Letter:** A few works mentioned below which have been accomplished-

Works accomplished in My **Professional life (Since Oct. 1994)**: these works (different projects) have been done in association with different Organizations/Institutions/NGOs/Companies/Universities with different tenure/durations-However, **Academically Obtained ◇MS in Agriculture, B.Sc.Ag(Hon's) and Post Graduate (PG Diploma in Planning and Development)**; Another way, lots of works accomplished: project preparation, Project Management, donor work, project implementation and monitoring, leadership, staff management, Climate Smart Agriculture (CSA), Sustainable Agriculture; M & E, Project assessment, Project Implementation in rural areas, proposal for new projects, communication with donors for fundraising of the projects, Coordinate project management activities, etc.

At least more than 20 years of relevant experience (**training & research**); full proficiency in computer operations (MS Word, Excel, PowerPoint, Email); an innovative mindset and relevant knowledge; experience in organizing training sessions, workshops, and seminars; skills in training management, interpersonal relations, communication, and report writing; self-motivated and confident; and highly proficient in spoken and written English.

However, Organizing, delivering, and managing comprehensive training; preparing or sourcing appropriate participatory training modules and materials; ensuring effective training delivery; monitoring and evaluating training to ensure the proper application of acquired skills, knowledge, and information within the project, and preparing training reports; and preparing or sourcing participatory training methods and techniques, as well as social analysis tools.

Developing training materials; facilitating and providing guidance to teams; evaluating field staff following training cycles; selecting internal and external trainers and preparing training guidelines (ToT); supervising trainer-led training sessions for other project staff; conducting regular field visits to provide necessary support.

Preparing training reports and providing handouts to field staff; coordinating with the Head of Project/Program and organizing training sessions, workshops, or seminars as required; preparing, developing, or compiling modules and materials for Training of Trainers (TOT); formulating training plans and organizing training on various topics for all programs/projects; conducting training in accordance with organizational guidelines; and facilitating skill development for trainees and providing support as needed.

Preparing monthly, quarterly, and annual training plans; developing team analysis and evaluation methods; assisting with all other tasks assigned by the authorities; assessing training needs; and formulating training-related budgets. Facilitate project meetings, training, and workshops; manage project budgets, procurement, reimbursement, track project performance, program learning and impact, case studies, and reports; supervise preparation and submission of project progress reports; maintain regular communication and collaboration with donors; Maintain liaison and coordination with local government as well as govt. offices

In my long career (32+ years), I accomplished lots of training and research work in different areas to hold diversified positions to attached with different International Organizations, Training Institutions, Universities, Companies, Consulting Firm, NGOs, etc. along with reports & PPs writing, and huge additional articles, thesis works, seminars, training workshops, conferences, etc. that works furnished to attached with National and International Organizations/Tr. Institutions/Companies/NGOs/Universities.

CAREER PROFILE (Cover Letter-FROM OCT.1994- DEC. 2025) as the Positions based-

Positions Following: Present to Previous

From May 2008-Dec. 2025, worked in 'Japan-Bangladesh International Training Organization/Institutions' to hold Positions like 'Sr. Manager cum Program Head (Coordinator)'-last Position (Yearly based Project Post), Dept. of Agricultural **Training & Research** Centre (ATRC) & Integrated Farm (Agriculture & livestock, and Fisheries); Served as "Consultant-Production cum Training Specialist; **Research Advisor cum Training Specialist**; as an ♦**Agriculture Research Expert**`; **Advisor: Agribusiness & Contact Farming** for rural development for trainees' (**Continued**), Japan-BD **Int.l Training & Research Org./Institutions**, Gazipur.

From July 1997-Dec. 2000, served as 'Agriculture Research Expert': Transcom-Group Company & **ACME Pharmaceuticals** (Jointly worked between Japan-BD Int.l **ATRC**, Gazipur and **ACME Pharmaceuticals** Company, Dhaka); **Consultant cum Executive-Agriculture Sector**, Transcom-Group Company from 2002-2003.

From Oct. 1994-May 2008, provided as **Consultant cum PPs writer-NGOs; Advisor cum Training Specialist; Advisor with Technical Team-** Dept. of `National Training and Research Institute for Self-Reliant Technologies and Mass Education Program; **Departmental Head (Chairman)**: Training & Research, Ag. Edu. Complex.

From July 2000-Dec. 2024, provided diversified research works as ♦**Co-supervisor**` of MS students, **Dept. of Environmental Science, State University**; Research Committee member of **MS/MPhil** students; thesis work helping hand at **MS/MPhil/PhD** students; **Peer-Reviewer of the SANDEE, Nepal**; **Professional Members with different Organizations/Institutions**; **Published articles 22 in national and international Journals**.

From January 2000-Dec. 2015, served in different Positions as Project Advisor, and Project (PPs) writer that's implementation and management; Prepared **PPs (Proposal Proposals)** for donors **52** till now to attach with local **NGOs, Int.l NGO, Companies, and Education Institutions/Universities**.

Since Oct. 2012, accomplished Lots of seminars, & training workshops by **SANDEE-Nepal & ICIMOD-Nepal & China** and, Azerbaijan; Participated in South Asian Networks Development and Environmental Economics (**SANDEE**) in International **Seminars, Research, Training Workshops, etc.**; another way, Participated International Training Workshop & International Centre for Integrated Mountain Development (**ICIMOD**) by Nepal & China and **CABI's** at **COP29**, 15-20 November 2024 in Baku, Azerbaijan at different National & International level.

♦Accomplished **Special Training** (ST) Course on **Research Methodology** and Software Application (08, Aug.-07, Sept. 2016), 30 days, Data Analysis Focusing on **Excel, SPSS and STATA**, By `Bureau of Economic Research, University of Dhaka.

However ♦ served on **SPSS & STATA, MSTAT, Excel, Research Methodology, Quantitative & Qualitative data works, Case Studies, Survey data, survey design**, presentation, advice on research findings & recommendations, leading research Teams, research Team management, determining research field, promoting on research & determine specific research and solved it, data analysis, findings interpretation, hypothesis, conclusion prepared, and **reports writing**, etc.

♦**Command in Computer** Literacy like **MS Word, MS Excel, PowerPoint, Hardware, SPSS, STATA, MSTAT, ICT, Internet browsing, MS Teams, Zoom, Google, Digital Platform works**, etc.

*In my long career, accomplished lots of **training and research** work in different areas to hold diversified positions to attached with different International Organizations, Training Institutions, Universities, Companies, Consulting Firm, NGOs, etc.*

Resume
Of
Kamal Krishna Mistry

Kamal Krishna Mistry, MS & PG Diplomas



♦ **Sr. Manager cum Program Head (Coordinator)-last Position** (Yearly based Project Post), Dept. of Agricultural Training Research Centre (ATRC) & Integrated Farm (Agriculture & livestock, and Fisheries) **Japan-Bangladesh International Organization, Konabari, Gazipur,**

♦ **Advisor (Online)-Contact Farming & Integrated Farming (Continued)**, Japan-BD Int.l Training & Research Org., Gazipur

Post-Code: 1700, BANGLADESH

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I. PERSONAL DETAILS

Permanent Address : Vill.: Mirakati, Post: Bowkati, **Upzilla:** Jhalakati Sadar, **Dist.:** Jhalakati Sadar, **Post Code:** 8400, BANGLADESH

Present Address : **MD. ABDUL BATEN, House/Flat # 5/18, Mirpur # 01, Road# 7, B, Bock # H, Section # 01, Shah Ali Nobaber, Mirpur # 01**

Father's Name : Atul Chandra Mistry

Mother's Name : Urmila Mistry

Date of birth : August 12, 1967

Nationality : Bangladeshi

NID number : 4150346999

Birth Reg. No. : 19674214066100073

Religion : Hindu

Marital Status : Married

Mobile/WhatsApp: 01797662979; 01712229354

E-mail: kkmistryphd@gmail.com

II. EDUCATION DETAILS

University/Institution	Dates attended	Degree/Diploma obtained
Bangabandhu Agricultural University, Gazipur (Former Institute of Post-Graduate Studies in Agriculture-IPSA, Gazipur.)	Autumn 1995 to Autumn 1998	♦ Master of Science (MS) in Crop Botany (major Agriculture), Research Title: Effect of Effective Microorganisms (EM) with Substrate Organic Manures for Summer & Winter Tomato (Lycopersicon esculentum Mill.), (Research areas: Agro-ecology/NRM/Agribusiness), Logistics & financial support by Japan-Bangladesh International Organization. Gazipur and University Scholarship; Result: CGPA: 3.50/4.00, i.e. First Class
Bangladesh Agricultural University (BAU), Mymensingh	1986 to 1990	Bachelor of Science in Agriculture Honours: B.Sc.Ag(Hon's.) Result: 2nd Class
HSC-Science Group	1982-1984	From Jessore Board; Results: 2nd division
SSC-Science Group	1977-1982	From Jessore Board; Results: 1st division with Board Scholarship
National Academy for Planning and Development, Nilkhate, Dhaka (Public Institute)	2001 to 2002	Post-Graduate Diploma in Planning and Development Result: Grade 'A', i.e. 70-79%marks

III. Experience Records

Designation	University/Organization/Training Institution/Company	Employer	From	To
◊Sr. Manager cum Program Head (Coordinator)-last Position- Yearly based Project Post`, Dept. of Agricultural Training & Research Centre (ATRC) & Integrated Farming (Ag. & livestock/Fisheries), etc.	International `Angel` Association, Voluntary Organization of Japan (Japan-Bangladesh-Int.`I` NGO), Gazipur (where were written lots of PPs)	GM & Head ATRC (Japan-Bangladesh-Int.`I` NGO),	May 2008	Dec 2025
◊Consultant-Production cum Training Specialist for the trainees/FGs/VGs/TGs/Beneficiaries of ATRC & Farm Research Advisor cum Training Specialist-	International `Angel` Association, Voluntary Organization of Japan (Japan-Bangladesh-Int.`I` NGO), Gazipur where lots of PPs works were done.	GM & Head ATRC (Japan-Bangladesh-Int.`I` NGO),	July 1997	April 2008
◊as an `◊Agriculture Research Expert`-	International `Angel` Association, Voluntary Organization of Japan (Japan-Bangladesh-Int.`I` NGO), Gazipur, where was written lots of PPs	GM & Head ATRC (Japan-Bangladesh-Int.`I` NGO),	July 1997	June 2000
◊Advisor: Agribusiness/Contact Farming	International `Angel` Association, Voluntary Organization of Japan (Japan-Bangladesh-Int.`I` NGO), Gazipur,	GM & Head ATRC (Japan-Bangladesh-Int.`I` NGO),	14 Jul 1997	Dec 2024
◊Agriculture Research Expert-	Jointly worked between Japan-Bangladesh International Agricultural Training & Research Centre (ATRC), Gazipur and ACME Pharmaceuticals Company, Dhaka.	Int.I Org. ED & Company GM	July 1997	June 2000
◊Agro-enterprise Facilitator-	FAO of the UN , Dhanmondhi, Dhaka	FAO of the UN Representative, Dhaka	July 2012	June 2017
◊Consultant-Agriculture Sector	Business Advisory Services Centre (BASC Firm), Dhanmondhi, Dhaka	ED, BASC	Aug. 2012	Dec. 2014
◊Consultant cum Executive-	Transom-Group Company , Gulshan-2, Dhaka	GM of the Company	July 2002	August 2003
◊Consultant cum PPs writer-	NGOs, Different locations in BD	ED/Chairman, NGOs	January 2005	Dec. 2014
◊Consultant-Production cum Training Specialist-	Japan-BD International Agricultural Training & Research Centre (ATRC)/Organization, Gazipur	GM, ATRC	Aug. 2000	April 2008
◊Advisor cum Training Specialist-	Japan-BD International Agricultural Training & Research Centre (ATRC)/Organization, Gazipur	GM, ATRC	Oct. 1995	Dec. 2000
◊Advisor with Technical Team- Dept. of `National Training and Research Institute for Self-	Technical Education Complex Institutions, Comilla-3517	DG/Principal, Technical Education	Oct. 1994	April 2008

Reliant Technologies and Mass
Education Program`

◊Guided as Research `	State University, Dhanmondi, Dhaka,	Chairman	January	Nov.
♦Co-supervisor` of MS students, Dept. of Environmental Sci.		Dept. of Environ. Sci.	2012	2013
◊Research Committee member of an MS/MPhil student, BUP, Dhaka	Different Universities in Bangladesh	Chairman	January	Dec
		Dept. of Environ. Sci.	2010	2020
◊Helping Hand on thesis research to MS/MPhil/PhD students,	Different Universities in Bangladesh	By Personal Contact-	Since July 2000	
◊Peer-Reviewer` of the SANDEE, Nepal	International Journal of Environment, South Asian Network for Development and Environmental Economics (SANDEE), Kathmandu, Nepal	SANDEE, Kathmandu, Nepal	Since July 2015	
◊Participated in South Asian Networks Development and Environmental Economics (SANDEE) in International Seminars, Research, Training Workshops, etc.	SANDEE, Kathmandu, Nepal	Since January 2000		
◊Participated in an International Training Workshop by Nepal & China In the International Centre for Integrated Mountain Development (ICIMOD),	ICIMOD, Katmandu, Nepal	Nepal & China	26 Jul 2022	28 Jul 2022
◊Participated in CABI's at COP29, 15-20 November 2024 in Baku, Azerbaijan.	Baku, Azerbaijan.	CABI's at COP29	15 November, 2024	20 November, 2024
◊Special Training (ST) Course on Research Methodology and Software Application in 30 days, Data Analysis Focusing on Excel, SPSS, and STATA,	By `Bureau of Economic Research, University of Dhaka	By `Bureau of Economic Research, University of Dhaka	08, Aug. 2016	Sept. 2016
◊as Project Director, Project Advisor, Project (PPs) writer,	With different Organizations/Institutions in Bangladesh	ED/GM/ Chairman	July 2000	Dec. 2023

IV. TRAINING: AT NATIONAL AND INTERNATIONAL

Title/Topic of Course	Institution/Universities//Int.I NGO
Local Training-	
♦Accomplished Special Training (ST) Course on Research Methodology and Software Application in (08, Aug.-07, Sept. 2016) 30 days, Data Analysis Focusing on Excel, SPSS, and STATA,	By `Bureau of Economic Research, University of Dhaka; (08, Aug.-07, Sept. 2016) 30 days
♦Self-reliant technology in Agriculture of Bangladesh and office administration.	Bangladesh Institution of Administration and Management (BIAM), BIAM Auditorium, Mokbazar. Dhaka; One day, 2008
♦Integrated Farm Management, Training, and Research, Institute	Japan-Bangladesh International

management/supervised

◆Food Security, Agricultural Production, Agricultural development, Agri-business, income-generating activities (IGAs) by Agriculture, consumption of nutrition, Poverty reduction, etc.,

◆Planning & Development for Project Proposals (PPs) development, implementation & management, monitoring, fund management, etc.

◆Identified Training Programs or Training Need Assessment (TNA) & development and implementation for the trainees'

◆Effective micro-organisms (EM), how to clean up the environment by use of EM, the impact of EM in the environment, etc.

◆Environment-friendly Agriculture and the use of effective micro-organisms (EM) in Integrated Farm

◆Application of EM to clean up the different kinds of waste in the environment

International Training-

Technical Training Workshops

The South Asian Network for Development & Environmental Economics (SANDEE)-Seminars, Research and Training Workshops

◆Topic: Restoring Global Forests: Opportunities and Challenges

SANDEE, Kathmandu, Nepal.

BIANNUAL RESEARCH AND TRAINING WORKSHOP 10/12/2021 2021

◆Topic: Climate Change (CC) and Community Resilience-level Efforts in Combating Climate Change in South Asian Countries,

SANDEE, Kathmandu, Nepal October 22, 2021

◆Topic: The Economics of Biodiversity,

SANDEE, Kathmandu, Nepal. 06 July 2021

◆Topic: "Restoring Global Forests: Opportunities and Challenges"

SANDEE's 41st Research and Training Workshop

◆Topic: International Training Workshop on Earth Observations for Sustainable Development in Developing Countries

SANDEE, Dec 10, 2021, Kathmandu, Nepal

SANDEE, Dec. 28, 2022, By Kathmandu, Nepal & China

◆ International Training Workshop on Earth Observations for Sustainable Development in Developing Countries-July 2022

Theme: 2022 AOGEO Training Workshop on Earth Observations for Sustainable Development in Developing Countries every day from July 26th to 28th, 2022. Online (Synchronous webcast in Beijing ◆China & Kathmandu, Nepal)

◆Day 1: Tuesday, July 26th, 2022 (15:00-17:00, Beijing Time, UTC+8)

Session 1: Methodology of remote sensing technology for Carbon Monitoring and Ecological monitoring.

ICIMOD (International Centre for Integrated Mountain Development), Nepal

◆Day 2: Wednesday, July 27th, 2022 (15:00-17:00, Beijing Time, UTC+8)

Session 2: Technology and Application of Carbon Monitoring in the Atmosphere.

ICIMOD (International Centre for Integrated Mountain Development), Nepal

◆Day 3: Thursday, July 28th, 2022 (15:00-17:00, Beijing Time, UTC+8)

Session 3: Technology and Application of Carbon Monitoring in the Forest.

ICIMOD (International Centre for Integrated Mountain Development), Nepal

Session 4: Technology & Application of water Ecology Monitoring & Flood
Forecasting system

Session 5: Technology & Application of Hydrological Cycle Monitoring

CABI's Participation at COP29, 15-20 November, 2024 in Baku, Azerbaijan

CABI works on some of the biggest challenges facing humanity, including hunger, poverty, gender inequality, climate change, and the loss of biodiversity

Friday 15th November

*Agri-Food Systems Summit - Climate Action Coalition, *From the ground up: Farmer-led Pathways to a Just Transition, Scaling adaptation for resilient food systems

Tuesday 19th November

Panel discussion on climate-smart sustainable agriculture practices for climate resilience

Event on 'Bridging the gap: Farmer-centric solutions for effective Nationally Determined *Contributions implementations - in partnership with AAA

Wednesday 20th November

Delivery of statements by heads of admitted intergovernmental organizations

Official UNFCCC side event: Just Transition pathways to achieve Paris Agreement goals in the *agri-food sector - in partnership with CGIAR

V. LIST OF PUBLICATIONS: Published Articles 22: In National and International Journals, Home & Abroad

VI. MS/MPhil/PhD RESEARCH BACKGROUND: lots of research accomplished at MS/MPhil/PhD thesis level

Institutions/University	Research Titles
♦January 2012-Nov. 2013	: ♦Guided as 'Co-supervisor' of MS student on the Title: ♦Research Proposal: Household Solid Waste Management in the area of Azimpur Govt. Colone (Case Study), Dept. of Environmental Sci., State University , Dhaka; where data have been analyzed by the SPSS program
♦January 2012-Dec. 2013	: ♦Research Proposal: Green Roof Buildings in Dhaka City: Prospects and Challenges (Case Study), Dept. of Environmental Sci., State University , Dhaka; where data have been analyzed by the SPSS program.
VII. ♦Reference (s):	
Name	: Gazi Mohasin, PhD Md. Moshasin-PhD
Organization	: Noakhali Science & Technology University DAE, MOAg., 5th Floor, Farm-gate, Dhaka
Designation	: Professor- Liaison Officer, FAO, Mymensingh-Sherpur Project
Present Address	: Dept. of Genetics & Plant Breeding Mymensingh-Sherpur Project, DAE, Farmgate, Dhaka
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 12/8/2026

(Kamal Krishna Mistry)